

Robein School PBIS Behavioral Interventions Guidebook



"ROCK-It"

Respect, On-Task, Citizenship, Keep Safe

PBIS Team Members

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Goal Statement

The goal of the PBIS team is to provide behavioral supports to students that need more than can be offered in the traditional classroom in order to ensure their success.

Behavioral Interventions

Check-In/Check-Out (CICO)

SAIG Group/s (Social Academic Instructional Group/s)

Brief FBA (Functional Behavioral Analysis)

BIP (Behavioral Intervention Plan)

Mentoring

CHECK-IN/CHECK-OUT (CICO)

CICO is a positive intervention that allows students to start their day by checking in with an adult to promote positive organization/behavior throughout the day. Students will also spend a few minutes at the end of each day with an adult reviewing their progress. Progress sheets will be sent home daily for you to review, sign, and return to school with your child. Booster bucks will be given for taking a few minutes to check in and out with their designated adult each day.

Students are identified for this program based on three criteria:

- 1) Data source #1: SWIS
Rule for Inclusion in Intervention: 2 referrals (minor or major)
Time frame: 9 weeks

- 2) Data source #2: Attendance
Rule for Inclusion in Intervention: 3 days absent (unexcused)
Time frame: 9 weeks

- 3) Data source #3: Grades
Rule for Inclusion in Intervention: F in one subject
Time frame: Weekly Ineligibility Report (run Wednesday mornings)

Initial Meeting

Once a student has been determined to be a good candidate for CICO, a brief informational meeting will occur between the student and CICO adult facilitator. The program will be explained, parent contact will be made, and procedures and data collection of baseline will begin.

Check-In

Students will check in with their CICO adult in the morning before the first class begins. At check in the student will be greeted, receive their point sheet, and the adult may help prepare them for the school day. Students who return slips which have been signed by parent/guardian will receive booster bucks as well as verbal praise.

Check-Out

Students will check out with their CICO adult right after dismissal bell. The CICO adult will review the student's points for the day with them and encourage the child to take home their DPR (Daily Progress Report) to share with their family. Booster bucks may be given for good behaviors as well. Please initial it and return it with the student to school the next day.

Point Sheet Language

The comment section of the point sheet should remain neutral or positive. Neutral statements are pointers that may help the child be more successful in the classroom the next time they are there. Examples: "please be seated when class starts," "make sure what you say to your peers is respectful," or "homework is important," etc. Positive statements are simple statements of encouragement such as: "here on time," "completed work quickly," or "ignored negative comments," etc. **Reflective feedback is necessary for student growth.** Half points are not given and only 0, 1, or 2 will be used on the DPR (Daily Progress Report.)

Point Sheet Pointers

Lost and forgotten Point Sheets- Daily Progress Reports (DPR's) should be available in all classrooms. In the event that a point sheet is not available, the student may ask the teacher to write their score on a piece of paper where it can be transferred by the CICO adult at check out. Students are not to be penalized for forgetting their DPR. Instead they are encouraged to make a positive choice and be responsible for getting their points documented on paper on in their planner for their CICO adult to transfer at checkout.

Missing Scores- The CICO adult may send students back to classes to retrieve a score that is missing, or the CICO adult can e-mail/ask the teacher about missing points if needed. Contact may be made with teacher for missing scores so a true assessment of the student's day can be provided.

Point Sheet Destruction- On occasion students will tear up and/or throw away a point sheet. The job of the classroom teachers and the CICO adult is to encourage the child to make a better choice. All DPR's will be accepted no matter how badly they are crumpled, torn up, or taped together.

Point Sheet Refusal- Point sheet refusals should be referred to the PBIS Secondary Team to determine next steps.

Individual Student Goals

Each student's goal is to earn 80% of their total possible points 80% of the time. The points are tracked in our SWIS system and graphs are run weekly to view student progress. When a student successfully does this for 4-6 weeks, he/she can then exit the program and will receive a certificate and a coupon for a local restaurant (Firehouse Pizza, Avanti's etc.) If a student is not responding to the program, the Secondary Team will send out a Reverse Request for Assistance to classroom teacher/s to determine the next steps.

SAIG GROUPS (Social Academic Instructional Groups)

SAIG groups are an intervention recognized by the Illinois PBIS Network that Robein School will begin to offer. SAIG groups will meet for 20-30 minutes once or twice weekly to learn and review skills needed to improve their Problem Solving, Social, and/or Academic skills. These skills will be taught using research based interventions such as the Skillstreaming program (<http://www.skillstreaming.com/>).

Students are identified for this program based on three criteria:

- 1) Data source #1: SWIS-CICO data
Rule for Inclusion in Intervention: Has not earned 80% of their possible points in the CICO program
Time frame: 4-6 weeks

- 2) Data source #2: Reverse Request for Assistance form
Rule for Inclusion in Intervention: Teacher has recommended a SAIG group after student did not respond to CICO
Time frame: 4-6 weeks

- 3) Data source #3: Request for Assistance form
Rule for Inclusion in Intervention: Teacher/Parent/Student/Administrative request form filled out
Time frame: Any time

Initial Meeting

Once a student has been determined to be a good candidate for a SAIG group, a brief informational meeting will occur between the SAIG facilitator and the student. The program will be explained, parent contact will be made, and procedures and data collection of baseline will begin.

Point Sheet/CICO Procedure

Students will check in with their CICO adult in the morning before the first class begins, but their CICO form will be somewhat different in the fact that it will have specific, targeted behaviors listed. Students working on organizational behavior has skills listed such as "brought planner to class", "turned in assignment", etc. Students working on self-control may have skills listed such as, "thought through consequences", "raised hand before speaking", etc. They will check out with their CICO adult right after dismissal bell. The CICO adult will review the student's points for the day with them and encourage the child to take home their DPR (Daily Progress Report) to share with their family. Booster bucks may be given for good behaviors as well. Please initial it and return it with the student to school the next day.

Exit Criteria

Students may exit from the SAIG group after 4-6 weeks by accumulating 80% of their total possible points for 80% of the time they are present at school. Skillstreaming has checklists for teachers to complete which will show whether the student has demonstrated the skills that were taught to them in the classroom. If a student responds to the program and exits, they will earn a certificate and a coupon for a local restaurant.

Graduation from Interventions

Our goal is to provide immediate support when a student shows they may need a behavioral intervention. If the student does not respond to our lowest level of support (CICO), we then try to get them into a SAIG group to work on more specific skills. Our goal is for 70% of all students to respond to CICO and be able to graduate from the program within 4-6 weeks. Teachers and administration will share success with the student and a certificate will be rewarded. The same will happen when a student exits the SAIG groups.

Thanks for your continued support with the implementation of PBIS at Robein School. If at any time you have further questions about CICO or SAIG groups, please e-mail or call Mrs. Heider at mheider@robein.org or Mrs. Benes at cbenes@robein.org.



